

## Agreement for Use of Camp Sealth Facilities

Camp Sealth 14500 SW Camp Sealth Rd. Vashon Island, WA 98070-8222 - (206) 463-3174

This agreement is made by and between Camp Fire USA Central Puget Sound Council, a non-profit corporation (CPSC) and:

«**OrganizationName**»

**Check one:** User is a \_\_\_public school **OR** a 501(c)\_\_\_ non-profit org., **OR** \_\_\_government. Proof of non-profit status may be requested.

Organization Address:
Organization Phone:

Event Coordinator:
Home Phone:
Work Phone:

Rental Dates:	to
Arrival of Event Coordinator(s):	at
Arrival of Group:	at
Departure of Group:	at

Estimated Total
Participants:
Youth:
Adults:

Type of Event:

CPSC agrees to provide sleeping accommodations, meeting facilities, and/or meals as specified in sections 1 - 3 below. Use of Camp Sealth may be shared and coordinated with other groups if the User's group size is less than 200. Camp Sealth reserves the right to rent the "Wrangler" unit as a separate facility regardless of the size of the group using any or all of the "Main" camp unless the User specifically contracts to rent Wrangler in addition to other facilities.

<p><b><u>Overnight Lodging or Day Use</u></b>                  Housing requested for: «HousingCount» at «HousingCost» per person per night.                  Sleeping facilities requested:</p> <p><b><u>Food Service</u></b>                  Food Service requested: _____ Number of participants per meal: _____                  Meals:                  Meal package cost: «Meals1» per person.</p> <p><b><u>Meeting and Program Rooms</u></b>                  Meeting Rooms requested:                  Meeting Room Fees</p> <p><b><u>Program Areas and/or Program Leadership</u></b>                  Program activities:                  Program fees:</p> <p><b>Other services/equipment to be provided by Camp Sealth</b>                  Details and cost:</p>
---

1. **Payment Terms and Deposit to hold reservation:** User agrees to pay a non-refundable deposit (to be applied toward the total fee) of «Deposit». An invoice will be issued for the balance which is due within 30 days of the date of the bill. Interest will be charged at a rate of 1.5% per month on any unpaid amounts. User will pay a total fee based upon 85% of contracted occupancy in items 1-4 above (lodging + first meal [if applicable] + meeting rooms + staff) **OR** the numbers in the Final Confirmation Form **OR** the actual number of people in attendance, **whichever is greater**.
2. **Final Confirmation Form** must be returned no later than three weeks before your event. (Please send it sooner if at all possible.)
3. This signed Agreement and the deposit must be returned to CPSC before any space can be firmly reserved. Verbal requests and reservations are not firm.
4. **Cancellation:** User may cancel its reservation at any time by giving written notice of cancellation to CPSC. Deposits are non-refundable.
5. **Camp Regulations:** User and all persons using the Camp under User's sponsorship agree to comply with regulations and policies in the Camp Sealth "Policies & Procedures for Your Event" booklet. User agrees to familiarize participants with procedures, rules, and policies prior to arrival and to arrange and provide time for a brief orientation session by a Camp staff person when all participants are assembled.
6. **Condition of Camp; Repair and Cleaning:** User agrees to walk through all contracted buildings with a Camp staff person at arrival and again at departure to check the condition and cleanliness of those facilities. User agrees to leave Camp in the same condition found at arrival, except for normal wear and tear, and to reimburse CPSC for all costs of repair or cleaning of the Camp as a result of User's use.
7. **Insurance:** A certificate from an insurance carrier authorized to do business in the State of Washington must be received by CPSC no later than 5 working days before User's arrival at camp stating that User is the insured under a comprehensive general liability policy with limits of not less than \$500,000/\$500,000 for bodily injury and \$500,000 for property damage. **Camp Fire USA Central Puget Sound Council must be named as an additional insured. Failure to provide a certificate under these terms will result in cancellation of your reservation.**
8. **Assumption of Risk; Indemnification and Hold Harmless:** User acknowledges that CPSC has made no warranties, express or otherwise, that any of the facilities or equipment at Camp Sealth are fit for any purposes, including any purpose for which User has rented facilities under this agreement. User further acknowledges the possibility of unknown hazards on, in, or about Camp Sealth, including hazards due to structural integrity or hazards concealed by water or soil. User hereby expressly assumes all liabilities and risks of loss, damage, or injury arising from use of the camp by User and User's employees, agents, contractors, invitees, guests, or other persons under User's control. User further agrees to defend, indemnify, and hold harmless CPSC from and against any loss, judgment, fine, penalty, fees, or costs (including third parties' or CPSC's own attorneys' fees and costs whether or not a suit is brought) arising from any allegation or claim for injuries, damages, or losses of any kind, resulting from User's presence on or use of Camp Sealth or any facilities or equipment thereon or from the presence on or use of Camp Sealth or any facilities or equipment thereon by any of User's employees, agents, contractors, invitees, guests, or other person under User's control.
9. **User's Responsibility:** User is responsible for all persons using the Camp under its sponsorship and for their breach of any provision of this agreement.
10. **Attorney's Fees:** In the event of litigation to enforce this agreement, the prevailing party is entitled to recover its costs and reasonable attorney's fees from the other party.

I certify that I have read the above Agreement and Camp Sealth "Policies and Procedures for Your Event" booklet and assume full responsibility for the User adhering to the terms of the Agreement and the Procedures document.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_.

CAMP FIRE USA CENTRAL PUGET SOUND COUNCIL

By: \_\_\_\_\_  
(Signature of User group official)

By: \_\_\_\_\_  
(Signature)