



Camp Fire USA
CENTRAL PUGET SOUND COUNCIL

Camp Sealth Staff Application

To Apply:

- Complete all forms and submit via snail mail or e-mail (please do not fax)
- 4-page application
 - Reference forms
 - Criminal records check form

Send To:

Camp Sealth
14500 SW Camp Sealth Rd
Vashon, WA 98070-8222
OR
campstaff@campfire-usa.org

Contact Us:

Phone: (206) 463 3174
campstaff@campfire-usa.org
www.campfire-usa.org

Name:		As of June 18 this coming summer, your age will be:	
"Camp Name" (if previously employed at Sealth):		_____ Under 18 years old _____ Over 18 years old _____ Over 21 years old	
Present Address	Street	City/State/Zip	Until what date may we mail to your present address?
Permanent Address	Street	City/State/Zip	Are you a U.S. citizen or eligible for employment in the United States?
Present home phone	Permanent home phone	Cell phone	<input type="checkbox"/> Yes <input type="checkbox"/> No
E-mail address		If applying to work directly with children, please rank in order of choice the age levels you prefer to work with. (Please note that staff often work with more than one age level.)	
For which positions are you applying? (Please rank in order of choice)		_____ Grades K-4 _____ Grades 7-8 _____ Grades 5-6 _____ Grades 9-12 Would you prefer to work in: ___ Day Camp ___ Resident Camp Do you prefer to work with: ___ Boys ___ Girls ___ Either	
1. _____			
2. _____			
3. _____			

<p>Employment Availability Dates</p> <p>Eligibility for employment may be based on your availability dates. Check with your school and current employer so you can give us accurate dates.</p> <p>Please check all that apply for the position for which you're applying. Start and end dates vary by position—refer to the Employment Guide for exact dates.</p> <p>___ April 15—June 12 (Spring EE Season) ___ June 13—27 (Summer Staff Training) ___ June 28—Aug. 24 (Camper Sessions) ___ Aug. 25—Sep. 6 (Work Crew) ___ Sep. 7—Sep. 30 (Fall EE & Work Crew) ___ Later than Sep. 27</p> <p>Are there any days during the employment period for which you are applying that you are NOT available?</p>	EDUCATION (College and High School)			
	Name of school	Location	Current level or last level completed	Dates
EMPLOYMENT & VOLUNTEER EXPERIENCE (Use a separate sheet of paper if necessary)				
Camp/Employer	Position	Supervisor	Phone	Dates

Program Skills

Please rate any of the following activities which you:

“**T**” can **competently, expertly, and independently teach** to youth.

“**A**” can **assist in teaching** to youth.

“**E**” have had experience with.

Please indicate certifications or special training in any of these areas and feel free to make any notes in the margins about your special skills, expertise, etc. Attach a separate sheet if necessary. Please be honest with these ratings; we do not expect anyone to know how to teach all of these activities.

THE ARTS

- ___ Batik/Tie-Dyeing
- ___ Beading
- ___ Candlemaking
- ___ Ceramics/Pottery
- ___ Cooking
- ___ Dance—specify kind(s): _____

- ___ Drama
- ___ Drawing
- ___ Leathercraft
- ___ Musical Instrument(s): _____

- ___ Nature Crafts
- ___ Painting
- ___ Photography: Darkroom work
- ___ Photography: Digital Photo Editing
- ___ Photography: Shooting/Composition
- ___ Sewing
- ___ Singing
- ___ Skits
- ___ Woodworking/Carving
- ___ Other—describe: _____

HORSEBACK RIDING

- ___ Western
- ___ English
- ___ Horse Care

Describe your horse experience:

OUTDOOR LIVING

- ___ Backpacking
- ___ Caving
- ___ Firebuilding
- ___ Geocaching
- ___ Hiking
- ___ Knots/Lashing
- ___ Map/Compass/Orienteering
- ___ Outdoor Cooking
- ___ Shelters
- ___ Survival
- ___ Tools (axe, hatchet, etc.)

WATER ACTIVITIES

- ___ Canoeing
- ___ Fishing
- ___ Kayaking
- ___ Motor Boats
- ___ River Rafting
- ___ Rowing
- ___ Sailing
- ___ Swimming
- ___ Windsurfing
- ___ Other—describe: _____

CHALLENGE ACTIVITIES

- ___ Initiatives
- ___ Low Ropes
- ___ High Ropes
- ___ Climbing Wall

Have you received training as a ropes course facilitator? If yes, please describe source and content of training:

NATURE & ENVIRONMENT

- ___ Astronomy
- ___ Birds
- ___ Conservation
- ___ Forest Ecology & Plants
- ___ Kids' Science
- ___ Insects
- ___ Marine Biology/Ecology
- ___ Geology
- ___ Sustainability
- ___ Weather
- ___ Wildlife
- ___ Other—describe: _____

SPORTS & GAMES

- ___ Archery
- ___ Baseball
- ___ Basketball
- ___ Field Games
- ___ Softball
- ___ Soccer
- ___ Volleyball
- ___ Other—describe: _____

OTHER

- ___ Experience with special needs
- ___ Leadership

ANYTHING ELSE???

Certifications

Please list any certifications, trainings & workshops that you have that might be helpful in working in camp. If you plan to complete a training before summer, please indicate the completion date below.

MANDATORY FOR ALL STAFF

List expiration date & certifying organization (Red Cross, etc.)

- _____ First Aid Training
 - _____ Adult and Child CPR Training
- Lifeguards must also have current CPRPR

ACTIVITY CERTIFICATIONS

Expiration Date

- _____ ARC Water Safety Instructor (WSI)
- _____ ARC Lifeguard Training (LT)
- _____ ARC (LT) Waterfront Module
- _____ NAA Archery Instructor Level 1 or 2

Other—specify: _____
 Other—specify: _____

How Did You Hear About Us?

How/where did you find out about employment at Camp Sealth? Check all that apply:

- Website
Specify: _____
- Friends/family recommendation
Name(s): _____
- Attended as a camper
- Other Camp Fire USA programs
- Saw flyer
- School career fair
- Was a CIT, WIT, RSIT or Intern at Sealth
- Other (specify): _____

Your feedback helps us recruit quality summer camp staff in future years. Thank you!

References

NEW APPLICANTS

List a **minimum of five (5)** employers, supervisors, clergy, teachers, advisors, etc. Please do not include friends or relatives. List the three people to whom you are sending reference forms on the first three lines, then any others we may contact.

RETURNING STAFF APPLICANTS

Only one reference form is required; use a new reference. List that person below and any others you wish.

References will be verified for all new and returning applicants.

	Name	Phone number	E-mail Address	How do you know this person?
1.	_____	(____)	_____	_____
2.	_____	(____)	_____	_____
3.	_____	(____)	_____	_____
4.	_____	(____)	_____	_____
5.	_____	(____)	_____	_____
6.	_____	(____)	_____	_____
7.	_____	(____)	_____	_____

Supplemental Questions

On a separate sheet of paper, please answer all questions applicable to the job(s) for which you are applying.

ALL NEW SUMMER STAFF APPLICANTS

1. Describe your leadership experience with children and peers, and your camping/outdoor knowledge.
2. Why are you qualified for the position(s) for which you are applying?
3. How do you think children benefit from a summer camp experience like Sealth?
4. What are your long-term goals, and how does camp fit in with those goals?
5. Working at a summer camp involves long hours, continuous supervision of campers and a close living and working environment with your peers. Describe your ability to adapt to this kind of working environment, and tell us about any hesitations or reservations you may have about working at camp this summer.

ALL RETURNING STAFF APPLICANTS

1. How have you changed or grown since you were last at Sealth?
2. Describe your greatest strengths as a camp staff member, and describe at least two areas you would like to improve on.
3. If you were to repeat any previous summers, what would you have done differently, and why?
4. In your opinion, what is the role of returning staff at camp?
5. What are your long-term goals, and how does camp fit in with those goals?

SUPERVISORY APPLICANTS

(Assistant Camp Director, Unit Leaders, Waterfront & Riding Coordinators, Teen Leadership Coordinator, Tripping Coordinator, Inclusion Coordinator, Specialist Unit Leader/Meal Host)

1. Describe any experience or training you have had in leading/supervising peers.
2. In your opinion, what qualities define a good leader? What qualities do you have that will help you be a good leader?

APPLICANTS FOR ANY SPECIALIZED POSITION

(Wrangler, Kiwanis, Outback/Tripping, Teen Leadership, Inclusion, Archery, Crafts, Nature/Outdoor Living, Photography Challenge, Horseback Riding, Waterfront, Specialist Unit Leader/Meal Host)

Describe your experience and training in this specialized area, including any experience teaching others. If you have a relevant certification (such as WFA, WFR, LT, WSI, etc.) please include documentation with your application.

FOOD SERVICE APPLICANTS (Cooks and Kitchen Assistants)

Please list and describe all food service experience and qualifications.

ALL NEW ENVIRONMENTAL EDUCATION SPECIALIST APPLICANTS (Spring Seasonal positions)

1. Give a brief description of any classes or trainings you've attended related to this position.
2. What are your career goals? How will this position help you to reach your goals?
3. If you have taught EE in the past: a) describe a lesson you might teach a class of 15 fifth graders for an hour and a half; b) describe your most rewarding experience as a teacher; c) describe your most frustrating experience as a teacher.
4. If you have not taught EE: a) describe some general activities you might lead for 15 youth (any age) for an hour and a half; b) describe what appeals to you most about working with children.
5. Describe the training that you would like during your first two weeks to prepare you for this position.

Background Information

Have you ever worked for Camp Sealth or Camp Fire USA in the past? Yes No

If so, what year(s) were you employed, and in what position(s)?

Have you been released from prison or convicted of any crime (including plea of guilty or nolo contendere)? Yes No

If your answer is YES, please provide the details concerning the nature of the offense, the date of conviction and sentence, the jurisdiction in which the conviction took place, etc. A positive response will not automatically bar you from employment.

I understand that there are four (4) pages to this application plus a Criminal Records Check Consent form. I have read and completed this application in its entirety.

Under penalty of perjury, I certify that the above information is true, correct and complete. I understand that if I am hired, I can be discharged for any misrepresentation or omission in the above statements. I also understand that if I am hired, my continued employment may be conditioned upon Camp Fire USA's receipt of satisfactory reports from the Washington State Patrol and other background checks.

Further, I understand and agree that my employment is not for any specific period of time but is at will. "At-will employment" means that either an employee or Camp Fire USA may terminate the relationship at any time. Neither the employee nor Camp Fire USA need demonstrate cause for termination of the relationship.

I authorize Camp Fire USA to solicit information regarding my education, previous employment, and similar background information and to contact schools, employers, and other references I have given on my application. I hereby release all parties and persons connected with any such request for information from all claims, liabilities, and damages for any reason arising out of the furnishing of such information.

In the event I am photographed, filmed or recorded while participating in Camp Fire activities, Camp Fire USA or other partnering organizations approved by Camp Fire may use the photo, film, or recording for publicity, promotional, or instructional purposes.

If employed, I release Camp Fire USA from any liability for future references it may provide regarding my employment with Camp Fire USA.

Signature _____ Date _____

TO COMPLETE THIS APPLICATION:

- Complete a Criminal Records Check Consent Form and enclose with application
- Enclose reference forms with this application, or have references send them separately
- Mail application (please do not fax or e-mail) and all other materials to:

Camp Sealth
14500 SW Camp Sealth Rd
Vashon, WA 98070-8222

