

Troubleshooting Guide

Camp Sealth Staff Application

Note: Camp Sealth apologizes if you experience difficulties in submitting the online application form. We are working on the problem, and hope to have it working better in the near future. We hope this guide will help you in the meantime.

If you cannot submit the application online, please print and mail your application to:

Camp Sealth
14500 SW Camp Sealth Road
Vashon, WA 98070

Contact us at campstaff@campfire-usa.org or (206) 463-3174 ext. 35 or ext. 44 if you have any questions.

Step One: Check your version of Adobe Reader.

The application is compatible with Adobe Reader version 7.0 or higher. If you are using an older version, you may need to upgrade. You can download the latest version of Adobe for free at <http://get.adobe.com/reader/>.

Step Two: Click the "Submit" button on the last page.

If you click this button and nothing happens, you have not submitted the form. You may need to upgrade to a newer version of Adobe, or your current Adobe software may not be functioning properly. Try using a different computer or upgrading the software.

Step Three: Select E-Mail Client

When you click the Submit button, a dialog box titled "Select E-Mail Client" will appear. Select "Internet E-Mail" and click "OK". Now you will be asked to save the file as an "Acrobat FDF File" with file extension *.fdf. Save the file to your desktop.

Step Four: Send the file as an attachment.

Go to your e-mail and create a new message. Attach the file you just saved on your desktop (with extension *.fdf) to the e-mail. Send the e-mail to campstaff@campfire-usa.org or carriek@campfire-usa.org.

Additional Notes:

- You cannot send the application as a PDF file – Adobe will not let you save the information you typed as a PDF. It must be saved as an FDF file, which you can only do by clicking the Submit button.
- Fields highlighted in red are required fields. The application will not submit if the required fields are not completed.
- Camp staff will notify you as soon as the application is received (it is not an automated response, so it could take as long as a day or two). If you do not hear back from us within a few days, we may not have received the application.